



FusionProductions

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Site Inspection

Client	
Event	
Dates	
Venue	
Contacts	Convention Services
	Catering
	Sales
	Electrical
	Telcom
	Engineering
	Audio Visual
	Rigging
	Security
	Dock Master
	Fire Marshall

Venue Specific

Riser Size	
Carpeted	
Condition	
Stairs	
Podium	

Room

Move in Date		Move Out Date	
Time		Time	
Set-up			
Room Lighting Location of control panel, remote box, separation			
Rigging			
House Sound			
Built-ins			